

CONCORDIA UNIVERSITY  
FACULTY OF COMMERCE AND ADMINISTRATION  
MINUTES OF FACULTY COUNCIL MEETING  
FRIDAY, OCTOBER 20, 1988

Present: C. A. Ross (Chair)  
D. Acland (Acco.), D. Ajmo (CASA), M. Armstrong (Econ.),  
U. de Brentani (Mktg.), Z. Gidengil (Assoc. Dean), A. Hochstein  
(Fina.), S. Hoffman (Lib.), B. Ibrahim (Mana.), J. Kelly (Mana.),  
M. Kusy (Assoc. Dean), R. A. Long (Acco.), S. Loo (CASA), G. Martin  
(Comp. Sci.), R. Martin (Reg.), R. J. Oppenheimer (Mana.),  
J. Paquette (CASA), A. Satir (DS&MIS), E. Schumacher (CGSA),  
L. Shanker (Fina.), P. Stinis (CGSA), T. J. Tomberlin (DS&MIS),  
R. O. Wills (Assoc. Dean)

Absent with  
regrets: R. McTavish (Mktg.)

I Call to Order

The meeting was called to order at 10:05.

II Closed meeting

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

[REDACTED]

III Open Meeting

IV Approval of Agenda, CAFC-88-07A

In response to J. Kelly's request the Chair agreed to include, during the "Business Arising .." section of the meeting, discussion of the motion adopted at the last Council meeting regarding limiting discussions during the "Chair's Remarks" period of Faculty Council meetings.

IT WAS MOVED BY J. KELLY AND SECONDED BY U. DE BRENTANI THAT THE AGENDA, CAFC-88-07A, BE APPROVED.

THE MOTION WAS CARRIED.

V Approval of Minutes of Previous Meeting, CAFC-88-06M

IT WAS MOVED BY R. A. LONG AND SECONDED BY S. LOO THAT THE MINUTES OF THE FACULTY COUNCIL MEETING HELD SEPTEMBER 16, 1988, CAFC-88-06M BE APPROVED AS PRESENTED.

THE MOTION WAS CARRIED.

VI Chair's Remarks and Question Period

The Chair reported that he had written regarding Council's concern for the safety in the Hall building to Vice-Rector Giguere who forwarded the issue to Mr. Papineau, Director, Physical Plant. He added that to date he had not received a reply from Mr. Papineau. The Chair noted that in response to continual complaints about the air quality in the GM building, the Faculty Administrators Committee met with the GM building owners and R. Beaudoin and were assured that the problems would be rectified by January. He further noted that the lack of air conditioning after 5:00 pm has not yet been satisfactorily resolved as this service is not provided for in the current lease. In closing, the Chair advised that the GM elevators were being computerized which may cause delays for the next year.

D. Ajmo requested that action be taken to ensure that chalk is available for the professors teaching in the CB Building. The Chair responded that he was currently drafting a memorandum to Dr. Giguere concerning this and a number of other difficulties encountered in the CB Building. A copy of the memorandum will be sent to the student associations.

D. Ajmo questioned why, with the recent restructuring of the Loyola support staff, department secretaries no longer handled "call forwarding" from the professors and asked how students were expected to leave messages for their professors. C. A. Ross replied that Faculty policy is identical for both Loyola and Sir George whereby students can leave messages with the department secretaries but the secretaries are not required to handle "call forwarding" from department members. He further advised that a memo will be issued from the Dean's Office within the next week informing all faculty of the restructuring at Loyola and recommending that professors inform their students of the telephone number of their department secretary.

In response to Professor Kelly's question, the Chair advised that Dr. Kenniff was acting as Vice-Rector, Academic until Dr. Whyte's replacement is found and confirmed that the Faculty would not be moving to the new library building.

Professor Long questioned the status of the Faculty Building Acquisition Committee. The Chair noted that his last report dated six weeks ago indicated that the committee was experiencing some difficulty in determining the current space requirements for the Faculty which was needed to identify potential buildings.

In response to a question about procedures in the Dean's office for dealing with complaints from faculty about ventilation and facilities in the GM building, the Chair assured the Council members that facility problems had become a priority to the Faculty, which was being addressed by Professor Rahman. He advised that FAC had already met with the owner of the GM building and R. Beaudoin, Facilities Planning, about the difficulties experienced. With regard to the lease for the GM building, the Chair advised that Mr. Papineau, Director, Physical Plant, who is responsible for signing leases on behalf of the University will again be invited to attend the FAC meeting. The FAC members wish to ensure that the Faculty see the lease, which should include provision for air conditioning after 5:00 pm, prior to signing.

With regard to the condition of the Hall building, Professor Long commented that the Faculty Association may have to play a role in ensuring that health and safety conditions are observed. The Chair advised that the issue of the escalators had been raised at the last Senate meeting and according to the Vice-Rector, Services, a special request has been made to the provincial government for funding to restore the escalators; the estimated cost is over \$1M. With regard to security precautions during class change time periods, the Chair agreed to pursue this issue which has not yet been addressed.

VII

Business Arising from Previous Meeting

1. Honorary Degree Nominations

To ensure confidentiality the Council agreed that this portion of the meeting be a closed session.

Discussion ensued regarding procedures and criteria for eligibility. Professor Kusy explained the position of the Board of Governors regarding the lack of nominations from the Faculties and the rationale for his two nominations.

The Council voted unanimously to forward the names of the two candidates put forth by Professor Kusy to the Board of Governors.

Professor Franklin agreed to R. Martin's suggestion to bring the third nomination forward, supported by the required submission documentation, for the Spring convocation.

2. Motion to Limit Discussion During Chair's Remarks

Professor Kelly, on the basis of his understanding of a motion adopted by Council in Spring 1988, requested that the motion be presented again, in writing, at the next Faculty Council meeting for further consideration.

The Chair pointed out that all the motions regarding the

approval of graduates were not presented in writing nor were the majority of motions presented at council. Professor Kelly replied that he was specifically challenging the motion regarding limitation of discussion time.

Professor Wills pointed out that it was not within the Chair's purview to re-introduce a motion which the Council has already adopted and requested the advice of Council on this issue. Professors Oppenheimer and Long supported re-introduction of the motion. T. J. Tomberlin noted that the opportunity to challenge any motion appropriately occurred during the discussion period prior to the vote. He further noted that it would be procedurally correct for Professor Kelly to now move to rescind the previous motion. Professor Kelly pointed out that the motion adopted regarding presenting motions to Council in writing became a by-law of the procedural conduct for Faculty Council and in adopting the motion to limit discussion, the Council is in breach of the by-law. He suggested that the simplest manner of dealing with the quandary is to re-introduce the motion, in writing, at the next Council meeting. The Chair stated that he would accept a motion to rescind but must rule out of order the request to re-introduce a motion already adopted by the Faculty Council.

Professor Kelly asked what further recourse was available to him in proceeding with this issue. The Chair replied that he would investigate the question and give a response at the next Council meeting.

VIII

Reports from Standing Committees

1. Commerce Graduate Studies Committee

a.) Graduate Program Application Fee - CAFC-88-07A-01

M. Kusy reported that the Graduate Studies Committee adopted a motion to levy a \$25. graduate application fee. However, he noted, this motion is superceded by the concurrent motion of the Board of Graduate Studies to levy a \$15. University-wide graduate application fee which is expected to be approved by the Board of Governors.

b.) Calendar Changes - DIA/DSA Program - CAFC-88-07A-02

D. Acland explained that the major change is the increase in the GPA requirement to 2.5 intended to improve the academic credibility of the programs.

IT WAS MOVED BY D. ACLAND AND SECONDED BY M. KUSY THAT FACULTY COUNCIL APPROVE THE ADOPTION OF THE PROPOSED CALENDAR CHANGES AS PRESENTED IN DOCUMENT CAFC-88-07A-02.

D. Acland agreed to R. Martin's suggestion to extend the GPA to two figures, i.e. 2.50. R. Martin further suggested that the term "good standing" in No. 5 be clearly defined,

i.e. add "with no failures in the program". D. Acland asked that the document be endorsed subject to editorial changes so that there would be enough time to study the impact of the suggested wording. R. Martin further recommended that the portion dealing with academic regulations and the graduation requirements be clarified. He noted, as an example, the case of a student who achieves a 2.0 GPA with no failures in the first term, continues in conditional standing, achieves a GPA of 2.50 in both the second and third terms and achieves a cumulative GPA of less than 2.50. D. Acland explained that the intention is to have the student repeat a course with a C grade. He further explained that the graduate requirements can be made clear to the student by letter when placed on conditional standing and reinforced by letter when the student meets the conditions of conditional standing. D. Acland agreed to take several other editorial suggestions into consideration.

G. Martin questioned the projected impact of the proposed GPA requirement on the current student population. D. Acland replied that it is expected that 20% - 25% of the current students will have some difficulty.

THE MOTION WAS CARRIED.

2. Commerce Undergraduate Curriculum Committee

a.) Summer 1989 Academic Schedule - CAFC-88-07A-02

R. O. Wills explained that the two 6 1/2 week summer schedule has been in effect on a trial basis for the past two summers. He noted that after analysis of the first year of operation, a number of modifications had been implemented during the second summer. He advised that the 1989 summer schedule, CAFC-88-07A-02, has been approved in principle on a permanent basis by the Registration Committee subject to approval by the Academic Programs Committee. As the issue is expected to go to the December meeting of Senate for approval and he has received three objections to the timetable, Professor Wills invited all faculty members to address any serious concerns about the implementation of the schedule on a permanent basis to his attention.

Professor Wills agreed to write to all faculty to clarify the 1989 schedule, to request written feedback and to arrange, upon request, for a representative from the Registrar's office to meet the department(s).

IX Reports from Faculty Representatives on University Committees

1. University Senate  
M. Kusy reported that the committee to evaluate the Rector has been struck and is in closed session.
2. Arts and Science Faculty Council  
D. Acland reported that the Council unanimously adopted a document entitled "Academic Planning in the Faculty of Arts and Science" and summarized the objectives of the document: (a) achieve a greater proportion of full-time faculty (b) establish admission quotas in the undergraduate program (c) increase proportion of funds allotted to graduate studies (d) improve student advising service (e) allocate resources for faculty development in both teaching and research. In addition, Professor Acland reported that calendar changes were considered. It was noted that the Graduate Diploma in Economics was not considered at the meeting as expected. In conclusion, D. Acland reported that a breakdown by Faculty of recipients of undergraduate scholarships indicated that the greatest number of recipients are enrolled in the Faculty's Accountancy Department.
3. Senate Academic Planning and Priorities Committee  
There was no report.
4. Senate Academic Programmes Committee  
R. O. Wills reported that there is a contradiction between the Commerce regulations and the general University GPA regulations in the University calendar which the Chair of APC is investigating to determine which clause is to be adjusted. Professor Wills also reported that the committee is attempting to standardize forms for curriculum changes at both the graduate and undergraduate levels. He advised that this proposed format will involve a section specifically dealing with resource implications i.e. space requirements, hiring implications. In conclusion, Professor Wills reported that the Specialization in Therapeutic Recreation proposed by the Arts and Science Faculty is currently being discussed between the Arts and Science Faculty and the Fine Arts Faculty.
5. Senate Research Committee  
M. Kusy reported that future operating grants will be linked to the research grants generated by the University. He pointed out the serious implications of this procedure in that our level of funding from the granting agencies has decreased. He advised that a motion was adopted by the committee that the Rector and the Vice-Rector, Academic communicate the importance of generating research grants to the Faculties.
6. Academic Services Committee - There was no report.
7. University Library Committee - There was no report.

8. Fellowships, Scholarships and Awards Sub-Committee  
There was no report.
9. Sub-Committee on Academic Computer Policy  
There was no report.
10. Computer Resources Committee
11. Board of Governors  
M. Kusy reported that the Board approved the composition of the committee to select the Vice-Rector, Academic - four to six faculty members are eligible to sit on the committee. Professor Kusy also advised that the capital campaign goal of \$25M has been achieved and focus will shift to the activities of the Advancement Office for increasing University funds. In conclusion, M. Kusy reported that the ground breaking ceremonies for the SGW library building will take place on November 4th, between 11:00 and 13:00, and the Minister of Education is expected to attend.

J. Kelly asked if the University community will be invited to make submissions for the evaluation of the Rector similar to the procedure applied to the evaluation of Dean, Faculty of Commerce and Administration. M. Kusy advised that the procedures will be decided by the committee. He added that, due to the intense interest in procedures, the committee will ensure that the University community is informed of both the procedures and the rationale for the procedures. As a point of information, Professor Kusy noted that candidates nominated to the committee are required to provide a half-page profile.

12. Board of Graduate Studies  
M. Kusy advised that the only item to report is that of the approval of the graduate application fee discussed earlier in the meeting.

X New Business

XI Other Business

1. Cooperative and Exchange Program Annual Report  
- CAFC-88-07M

Professor Argheyd advised that the Concordia/HEC/Tianjin agreement has been approved by the national coordinator's office and welcomed questions from the floor.

The Council members commended Professor Argheyd for his efforts on behalf of the Faculty.

2. Elections: Faculty Council Steering Committee 1988-89  
Professor L. Shanker, Department of Finance, was elected by acclamation.

3. CASA Reports

a.) REFAQ Conference

D. Ajmo asked Faculty Council members to encourage their students to participate at the general assembly on Monday, October 23. He explained that the purpose of the assembly is to solicit support for a student strike in opposition to the current government loans and bursary system which the Minister of Education has promised to revise. The proposed strike is to take place on October 26, 27 and 28.

D. Ajmo further explained that REFAQ is an association of all Commerce students associations in Quebec. He reported that REFAQ had met at Concordia last week where the Commerce Students Association declared opposition to the strike. He further reported that another student strike is planned for January with regard to student fees. He advised that the coalition agrees to lift the freeze on tuition fees provided the increase is funneled back to the respective university and Faculty. In conclusion, D. Ajmo reported that REFAQ struck a committee to discuss a strategy to deal with the underfunding of the University.

b.) Queen's Case Competition

It was agreed to forward this item to the next meeting of Faculty Council.

The Chair noted that the next regular meeting of Faculty Council is scheduled in two weeks, November 4, 1988, and advised that the meeting would be cancelled if there were not substantial business to conduct.

IT WAS MOVED BY M. KUSY AND SECONDED BY T. J. TOMBERLIN THAT THE MEETING BE ADJOURNED.

THE MOTION WAS CARRIED.

The meeting was adjourned at 12:15.

The next regular meeting of Faculty Council is scheduled to take place on Friday, November 4, 1988, at 09:30, in room GM503-48, SGW Campus.